

RTM International

MHPSS and GBV Focal Person (Female)

Application Deadline : 04 Dec 2025

Summary

Vacancy: 1 Location: Cox's Bazar (Ukhia) Salary: Tk. 63814 (Monthly)
Experience: At least 2 years Published: 29 Nov 2025

Applicants are encouraged to submit **Video CV**.

Requirements

Education

- Bachelor/Honors
- Masters
- Bachelor's or Master's degree in Clinical Psychology, Counseling Psychology, or a related field from a recognized institution.

Experience

- At least 2 years
- The applicants should have experience in the following business area(s): NGO

Additional Requirements

- Minimum 2 years of experience providing psychological services, with strong practical experience in GBV case management and survivor support.
- In-depth knowledge of trauma-informed care, GBV prevention and response standards, and national guidelines.
- Ability to work empathetically and professionally with GBV survivors, upholding strict confidentiality and safety principles.
- Excellent communication, facilitation, and interpersonal skills.
- Ability to coordinate services effectively across multiple facilities and work collaboratively with multidisciplinary teams.
- Strong organizational skills and ability to manage sensitive cases with discretion.
- Fluency in Bangla; basic English proficiency required; knowledge of local dialects is an advantage.
- Female candidates are strongly encouraged to apply.**

Responsibilities & Context

Location: Ukhia, Cox's Bazar

Reports To: Program Manager

About RTMI:

Research, Training, and Management International (RTMI) is a non-profit, women-led resource organization established in 1994, transforming development landscapes across Bangladesh, including Cox's Bazar, Bhasanchar, and Sylhet.

Job Responsibilities:

RTMI is seeking a compassionate and skilled MHPSS and GBV Focal Person to support the implementation of mental health and psychosocial support (MHPSS) services and coordinate gender-based violence (GBV) prevention and response activities. This role is designed for a professional psychologist with hands-on experience in GBV case management and survivor-centered support. The position will integrate mental health services into healthcare delivery and community programs, promote safety and dignity, and ensure comprehensive care for vulnerable individuals.

Key Responsibilities:

- Provide psychological assessments, individual and group therapy sessions, and crisis interventions for patients and community members.
- Identify, assess, and support individuals with mental health conditions or those affected by GBV, ensuring appropriate, timely, and confidential care and referrals.
- Lead and strengthen GBV prevention and response activities, including case management, safety planning, and survivor support in collaboration with healthcare and protection teams.
- Facilitate community-based mental health and GBV awareness sessions to reduce stigma and promote positive health-seeking behaviors.
- Build the capacity of healthcare staff and community workers on basic psychological first aid, trauma-informed care, and GBV case management principles.
- Maintain accurate, confidential, and secure records of all mental health and GBV cases, services provided, and referral outcomes.
- Support the development, implementation, and regular review of SOPs and protocols related to MHPSS and GBV services.
- Coordinate closely with local authorities, protection clusters, legal services, and other stakeholders to ensure integrated and survivor-centered service delivery.
- Promote and facilitate access to safe spaces and support networks for women and girls.
- Uphold a survivor-centered approach in all GBV-related activities, ensuring safety, confidentiality, respect, and non-discrimination.
- Participate in multidisciplinary case discussions, program evaluations, and relevant training or capacity-building workshops.
- Uphold RTMI's values and maintain a professional, empathetic, and ethical approach at all times.
- Perform any other tasks assigned by the RTMI authority to support program objectives.

Employment Status: Contractual (01 months, may extend later)

Compensation & Other Benefits

- As per the organization's policy

Workplace

Work at office

Employment Status

Contractual

Gender

Only Female

Job Location

Cox's Bazar (Ukhia)

Read Before Apply

The incumbent will maintain and abide by the RTM International Code of Conduct in discharging any duties in the refugee camps (while interacting/treating/counseling the refugee population) and commit to abiding by the PSEA core principles and other issues.

Attention:

RTM International has a Policy regarding Protection against Sexual Exploitation and Abuse (PSEA), a Gender Policy, and a Child Protection Policy. The organization has a Policy of Zero Tolerance regarding this issue. Candidates with knowledge of PSEA will be preferred. Female candidates are encouraged to apply.

Applying to: job03@rtm-international.org

Apply Procedure

Hard Copy

Job Circular No.: 20251127-026 (Applicant must mention the job circular no. & Position in E-mail Subject Line) Interested candidates may apply to the Director (Administration), RTM International, 581 Shewrapara, Mirpur, Dhaka 1216 by sending their application and details CV along with recent passport size photographs, copy of NID, copy of all academic certificates and contact details on or before 4th December 2025 to E-mail address: job03@rtm-international.org (indicating Circular No. & Position name in the Subject line). Submit your CV as per RTM International's CV format file (CV download Link: <http://rtm-international.org/478/>). Only short-listed candidates will be called for an interview. No TA/DA will be provided for attending the interview. Director (Administration)

Company Information

RTM International

+ Follow

Report this Job / Company (রিপোর্ট)

▲ রিপোর্ট

এই চাকরির জন্য বিজ্ঞাপনদাতা ব্যক্তি/প্রতিষ্ঠান আপনার কাছ থেকে কোন অর্থ চাইলে কিংবা নিয়োগ প্রক্রিয়া চলাকালীন কোন প্রকার হয়রানিমূলক (শারীরিক/মানসিক) আচরণ করলে অতিসত্বর আমাদেরকে জানান অথবা জবটি রিপোর্ট করুন। চাকরি পাওয়ার জন্য কোন ব্যক্তি/প্রতিষ্ঠানকে অর্থ প্রদান করবেন না। চাকরিকালীন কোন প্রকার হয়রানির (শারীরিক/মানসিক) সম্ভাবনা থাকলে সেখানে জয়েন করবেন না। কোন প্রকার অর্থ লেনদেন বা নিয়োগদাতা কর্তৃক হয়রানির দায়িত্ব বিভাজন বহন করবেন না।

☎ 09638666444, 01897627858

✉ complain@bdjobs.com

